

Edward Exampleton

100 Elm Street, Chicago, Illinois 60523

Ph: 707 555 0865 e-mail: example.email.address@hotmail.com

CAREER OBJECTIVE

Pursuing an opportunity to utilize my development, leadership and managerial skills in a position that offers challenge and diversity in the training and growth of people and profitability of restaurants.

PROFILE

- Extensive experience in human relations with diverse cultures; development and motivation; recognizing and utilizing the skills of others.
- Plan and conduct professional written and oral presentations, organize meetings, programs and events, with focus on stimulating people to effective action.
- Experienced in fast-paced, multiple project, and deadline-oriented environments.
- Achieves and maintains "operational excellence" in the Chipotle restaurants in the assigned area.
- Builds an effective team of employees through recruiting, training, development and meaningful, timely performance feedback.

RELEVANT PROFESSIONAL EXPERIENCE

Area Manager, Taco Bell (12/08-present), Round Lake Beach, IL Oversee recruiting, training, management, budget compliance, and overall operations of 12 Taco Bell restaurants to ensure excellent customer service, high quality foods, crew development, food safety, store cleanliness, and maximum profitability. Maintains communication, acts as a liaison with the corporate office departments, and provides a positive focus on the corporate culture and values: high quality food, excellent customer service, and an inviting atmosphere in the restaurants. Responsible for building a strong team through hiring, training, and developing restaurant managers, providing clear, consistent direction, and recognizing individual and team contributions.

Restaurateur (4th level), Taco Bell (11/04-12/08), Indianapolis, IN - Responsible for all aspects of the daily operation of a \$2.7 million annual sales restaurant and oversee, mentor and responsible for another 3 restaurants. Major focus on following proven methods, systems and procedures and utilizing proper tools to maximize profitability and retention. Promoted from within organization.

Training Coordinator, Taco Bell (02/2006-12/07), Columbus, Ohio - Responsible for the opening of several restaurants in the region. Responsible for every aspect of set up, including but not limited to the following: Hired and supervised training of employees; solicited and secured vendors for every area of the physical restaurant; implemented system infrastructures.

EDUCATION

B.S Business Administration, Ohio State University, 2006

AWARDS

Selected as a one of the four best General Managers in the country and invited to board of directors meeting in Denver Colorado (2007)

People development Taco Bell 2006

REFERENCES:

Available upon request.